



**INSTITUTE OF HUMAN RESOURCES DEVELOPMENT (IHRD)**

TC 86/1949 (2), NH Bypass Junction, Chackai, Pettah P.O.  
Thiruvananthapuram-695024

**PROCEEDINGS**

IHRD - Introduction of Payment Gateway and Fee Payment Monitoring System in IHRD – Selection and appointment of M/s HDFC Bank as the ERP Solution Provider - Sanction accorded - Orders issued

**Finance A2 Section**

**No.IHRD/1586/2022-FIN A2**

**Dated: 26.09.2025**

***Read:- 1) Minutes of the 106<sup>th</sup> Executive Committee Meeting held on 04.01.2023***

***2) Government Letter No.J1/319/2024/HEDN dated 09/09/2024***

***3) This office proceedings of even No. dated 18.10.2024***

***4) Minutes of the Expert Committee Held on 30.12.2024***

***5) Minutes (Item No.GB-26/10) of the 26<sup>th</sup> Governing Body of IHRD meeting held on 20.08.2024***

**ORDER**

IHRD having 9 Engineering Colleges, 7 Model Polytechnic Colleges, 46 Colleges of Applied Science, 15 Technical Higher Secondary Schools, 2 Regional Centres, 2 Model Finishing Schools and 6 Study Centres/Extension Centres spreading all over Kerala is facing much difficulties to ascertain the up-to-date position of fee collection and to manage the consolidated fund for expenditure towards salaries and wages of above institutions. In order to streamline the fee collection and manage the consolidated fund arising therefrom, an efficient, secure and user-friendly payment gateway system is highly necessary. The matter has been placed before the 106<sup>th</sup> Executive Committee of IHRD and the Committee resolved to implement Payment Gateway and Fee Payment Monitoring System and to invite Expression of Interest (Eoi) from the Nationalized/Scheduled banks for the implementation of the system in IHRD, as read (1) above.

Accordingly, Expression of Interest has been invited from the Nationalized/Scheduled banks for implementing Payment Gateway and Fee Payment Monitoring System in IHRD institutions by publishing advertisement in the leading newspapers. In response to the advertisement in newspapers eight banks have furnished their Eols. As per the Government letter read as (2<sup>nd</sup>) paper above, Additional Secretary to Government, Higher Education Department has been nominated as Government nominee in the Expert Committee and the Committee has been re-constituted vide order read as (3<sup>rd</sup>) paper above, for the scrutiny and evaluation of technical and financial features, advantages and disadvantages of the Eols submitted by the banks and to appraise the performance levels of such banks and to offer recommendations for final selection of a



suitable and eligible Banking Institution for implementing a full-fledged Payment Gateway and Fee Payment Monitoring System in IHRD. The Eols were opened on 25.10.2024 before the Expert Committee, except the Eol submitted by State Bank of India which was received only after the last date prescribed for submission. The Committee scrutinised the Eols submitted by the qualified banks and decided to invite all the seven banks for presentation of ERP solution before the Expert Committee. Accordingly, the seven banks presented their software for ERP solution before the Expert Committee at IHRD Headquarters on 18.11.2024 and 19.11.2024.

After the evaluation of the presentation of the ERP software and technical and financial proposals of the seven banks, the meeting of the Expert Committee held on 30.12.2024, read as (4<sup>th</sup>) paper above, came into a decision to accept the Eol submitted by HDFC Bank, which has quoted zero charges for the payment gateway and presented the best ERP software and to select the bank as the ERP solution provider for the Payment Gateway and Fee Monitoring System in IHRD, subject to approval of the Executive Committee of IHRD. The Committee also decided to entrust the Director of IHRD to take further necessary action for the implementation of the payment gateway.

Vide read as (5<sup>th</sup>) paper above, the 26<sup>th</sup> meeting of the Governing Body of IHRD held on 20.08.2025 examined the proposal for of introduction of Payment Gateway and Fee Payment Monitoring System in IHRD in detail and resolved to approve the implementation of Payment Gateway and Fee Payment Monitoring System in IHRD and to permit HDFC Bank as the ERP Solution provider for the implementation of Payment Gateway and Fee Monitoring System in IHRD and its associate institutions.

In the above circumstances, sanction is accorded for the implementation of Payment Gateway and Fee Payment Monitoring System in IHRD and to appoint HDFC Bank as the ERP Solution Provider for the implementation of Payment Gateway and Fee Monitoring System in IHRD and its associate institutions. A mutual agreement containing all relevant matters regarding the payment of gateway and ERP solution will be executed before implementation of the system in IHRD. The agreement will contain the financial aspects and the rights and responsibilities of both the parties in the implementation. The Expert Committee constituted for the purpose will provide necessary technical advice and ensure successful and smooth implementation of payment gateway system in IHRD.

  
**DIRECTOR**

To

- 1) *All Heads of institutions of IHRD*
- 2) *The Branch Manager, HDFC Bank, Medical College Branch, Thiruvananthapuram*
- 3) *Administrative Officer/Finance Officer/Financial Consultant of IHRD*
- 4) *PA to Director, IHRD*
- 5) *Notice Board*
- 6) *Stock file/Office copy*