



INSTITUTE OF HUMAN RESOURCES DEVELOPMENT

**TC 86/1949(2), NH BYPASS JUNCTION, CHACKAI, PETTAH.P.O,
THIRUVANANTHAPURAM. PIN.695024**

No.IHRD/585/2024-FINB3

Dated: 02-08-2025

CIRCULAR

Sub:-IHRD-Exemption from bank charges applicable for government institutions - Nature/type of bank charges being levied by SBI branches from the Institutional Bank Accounts of IHRD - called for - instructions - reg.

Ref:-This office letter of even number dated 21/05/2025 addressed to the General Manager, Local Head Office, SBI, Thiruvananthapuram.

On scrutiny of the internal audit reports of IHRD institutions, It has come to notice that many branches of SBI are levying bank charges for various services from the bank accounts of IHRD institutions. The matter was brought to the notice of the General Manager, SBI for exempting IHRD institutions from bank charges. In order to proceed further in the matter the Local HO of SBI requires the nature/type of bank charges now being levied by the branches.

Hence all the Heads of Institutions are directed to furnish the nature/type of bank charges now being levied by the SBI branches in the following format:-

Name of the Institution	Name of the SBI Branch	Account No:	Nature/ type of bank charges being levied .	Remarks

If the concerned branch is not levying bank charges, the matter may be mentioned in the remarks column. The details called for should reach this office on or before 16/8/2025 without fail.


DIRECTOR

To:

All Heads of Institutions under IHRD

Copy to:-

- 1) The Administrative Officer, 2) The Finance officer 3) Office Copy 4) Stock File