

0950/19/HRD



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22/22.1.19
22 JAN 2019

GOVERNMENT OF KERALA

Abstract

Higher Education - Incorporating the clause 7.13 of chapter VII of AICTE approval process handbook 2019-2020 in the admission prospectus to all courses approved by AICTE for the next academic year onwards - Liquidated Damages Exempted- Orders issued

HIGHER EDUCATION (G) DEPARTMENT

G.O (Rt)No.77/2019/H.Edn.

Dated, Thiruvananthapuram, 18.01.2019

Read: 1. Approval Process Hand Book 2019-2020.

2. Letter No. T2/11156/2018/DTE dated 19.04.2018 from the Director of Technical Education

ORDER

As per the letter read as 3rd paper above, the Director of Technical Education submitted a proposal for clarification on the exemption of Liquidated Damages for MTech courses in Kerala.

2. The clause 7.13 of chapter VII of AICTE approval process handbook 2019-2020 stated as follows:

1. In the event of a student withdrawing before the start of the Course, the entire fee collected from the student, after a deduction of the processing fee of not more than ₹ 1000/- (Rupees One Thousand only) shall be refunded by the Institution. It would not be permissible for Institutions to retain the School/Institution Leaving Certificates in original.
 2. In case, if a student leaves after joining the Course and if the vacated seat is consequently filled by another student by the last date of admission, the Institution must refund the fee collected after a deduction of the processing fee of not more than ₹ 1000/- (Rupees One Thousand only) and proportionate deductions of monthly fees and hostel rent, where applicable.
 3. In case the vacated seat is not filled, the Institution should refund the Security Deposit and return the original documents.
 4. The Institution should not demand fee for the subsequent years from the students cancelling their admission at any point of time. Fee refund along with the return of Certificates should be completed within 7 days.
 5. Institutions not following guidelines issued by the Council regarding refund of fee for cancellation of admission or delaying refunds shall be liable to any one or more of the following punitive actions by the Council.
- Fine for Non-Compliance of refund rules of the fee levied against each case shall be five times the total fee collected per student.

Student

DAI

29/1/19

- Suspension of approval for NRI and supernumerary seats, if any, for one Academic Year.
- Reduction in "Approved Intake"
- No admission in one/more Course(s) for one Academic Year Withdrawal of approval for Programme(s)/Course(s)

Government have examined the matter in detail and are pleased to adopt the above norms and regulations of AICTE in respect of refund of fee to all courses approved by AICTE in Kerala and incorporate the same in Admission Prospectus for the next academic year onwards.

Government are also pleased to extend the Clause on refund of fees on cancellation of admission to students undergoing course approved by AICTE as per the Approval Process Hand Book.

(By order of the Governor)

A.JAMES RAJ

ADDITIONAL SECRETARY

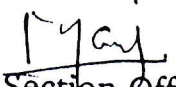
To:

1. The Commissioner for Entrance Examinations, 5th Floor, Housing Board Buildings, Santhi Nagar, Thiruvananthapuram – 695001.
2. The Director of Technical Education, Directorate of Technical Education, Padma Vilasom Road, Fort PO, Thiruvananthapuram.
3. The Registrar, APJ Abdul Kalam Technological University, Thiruvananthapuram.
4. The Chairman, Admission Supervisory Committee, Thiruvananthapuram
5. The Registrar, University of Kerala/M.G. University/CUSAT/University of Calicut/Kannur University/KUHS
6. The Principal Accountant General (Audit), Kerala, Thiruvananthapuram.
7. Accountant General (A&E), Kerala, Thiruvananthapuram.

Copy to :

- ✓ 1. PS to Hon'ble Minister for Higher Education
2. PS to Hon'ble Minister for Health and Family Welfare Department
3. PA to the Principal Secretary to Government, Higher Education Department.
4. PA to the Additional Chief Secretary to Government, Health and Family Welfare Department.
5. CA to Additional Secretary, Higher Education Department.
6. All Sections of Higher Education Department.
7. Health & Family Welfare (AYUSH) Department.
8. The Information Officer (Web & New Media), I & PR Department.
- ✓ 9. www.highereducation.kerala.gov.in
10. Stock file/Office copy.

Forwarded/By order


Section Officer

Endorsement No. DA1/14551/18/HRD

Dated: 29.01.2019

Copy communicated to all Principals of Engineering Colleges and Model Polytechnic Colleges under IHRD for strict compliance.

**Sd/-
DIRECTOR**

Copy to,

- ✓ 1. The Principals Engineering Colleges/ Model Polytechnic Colleges under IHRD (Published in IHRD website – members' area and by e-mail)
2. Finance Officer
3. S.F/O.C

Approved for issue



Senior Superintendent

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