



INSTITUTE OF HUMAN RESOURCES DEVELOPMENT
PRAJOE TOWERS, VAZHUTHACAUD, THIRUVANANTHAPURAM-14

No. FinC2/6026/2019/HRD

Dated: 06/06/2019

CIRCULAR

Sub: - IHRD – Annual Administration Report 2017-18 & 2018-19- Reg.

All institutions are directed to submit details in the format attached herewith for the preparation of Annual Administration Report of IHRD for the years 2017-18 & 2018-19.

The details for the year 2017-18 & 2018-19 shall be furnished separately. It shall be prepared in “WORD” format and mailed to ihrd.acc@gmail.com on or before **22.06.2019**. Duly authenticated hardcopies of the details shall also be forward to the head office.

sd/-
DIRECTOR

Copy to:

1. All heads of institution.
2. Administrative Officer
3. Establishment Section
4. Office copy

Forwarded/By Order
sd/-
Junior Superintendent