

INSTITUTE OF HUMAN RESOURCES DEVELOPMENT
PRAJEO TOWERS, VAZHUTHACAUD, TRIVANDRUM – 695014

No Fin B2/4515/2018/HRD

Dt. 15.03.2019

CIRCULAR

Sub :- Allotment of fund to IHRD institutions- Reg

Ref : - This office proceedings of even no.Fin B2/4515/2018/HRD dtd 06.03.2019

Government vide order G.O(Rt) No.325/2019/HEdn dated 27.02.2019 released an amount of Rs.3,66,00,000/-(Rupees Three Crore Sixty Six Lakh Only) towards salary purpose under Non Plan Salary which was inadequate to meet the salary expenses of IHRD institutions. Due to shortage of funds full salary and related expenses as requested could not be disbursed from Headquarters to associate institutions as per order referred above. Those Heads of institutions who have not yet disbursed the full salary for the month of February 2019 are requested to forward the details of pending salary and wages urgently before 16th March 2019.

All Heads of Institutions are also requested to furnish the details of pending CPF contribution and Gratuity contribution and non-salary expenses like rent etc separately (month-wise) along with the above statement.

It is also directed that the fund request in the prescribed format for March 2019 should be forwarded to Headquarters before the 20th March 2019 along with supporting salary/wages bills. Utmost care should be taken while preparing salary bills so that the demand should be accurate and could be utilised within this financial year itself.

Sd/-

Director

To

- 1) The Heads of Institutions under IHRD
- 2) Stock File
- 3) Office Copy

Approved for issue



Senior Superintendent

Handwritten initials and date
15/3